

[REDACTED]

From: Browne, Mark (TEO)
Sent: 02 March 2020 21:25
To: Minne, Jill; [REDACTED] Brennan, Mike; [REDACTED] Stewart, Chris (TEO); [REDACTED] Baker, Derek; DfE Permanent Secretary Support; [REDACTED]; [REDACTED] Godfrey, Katrina (DfI – Perm Sec); Gray, Sue (DoF); [REDACTED] King, Brenda; [REDACTED] May, Peter; [REDACTED] McMahon, Denis; [REDACTED] Meharg, Tracy; Pengelly, Richard; [REDACTED] Widdis, Hugh; Sterling, David
Cc: Cooke, Michael (HR); McNabb, Chris; NICS HR Director; McLaughlin, Mark (DOF); Rooney, Bernie
Subject: RE: URGENT, OFFICIAL AND SENSITIVE: HR matters relating to coronavirus within the NICS.
Sensitivity: Confidential

Jill,

This is sensible- I am content also.
Mark

Sent with BlackBerry Work
(www.blackberry.com)

From: Minne, Jill [REDACTED]
Date: Monday, 02 Mar 2020, 5:07 pm
To: [REDACTED] Brennan, Mike [REDACTED],
Browne, Mark (Deputy Secretary) [REDACTED],
[REDACTED] Stewart, Chris (TEO) [REDACTED]
[REDACTED] Baker, Derek [REDACTED], DfE Permanent Secretary Support
[REDACTED], Godfrey, Katrina (DfI – Perm Sec) [REDACTED]
Gray, Sue (DoF) [REDACTED] King, Brenda
[REDACTED] May, Peter
McMahon, Denis [REDACTED]
[REDACTED], Meharg, Tracy [REDACTED], Pengelly, Richard [REDACTED]
[REDACTED] Widdis, Hugh
[REDACTED] Sterling, David [REDACTED]
Cc: Cooke, Michael (HR) [REDACTED], McNabb, Chris [REDACTED]
[REDACTED] NICS HR Director [REDACTED], McLaughlin, Mark (DOF)
[REDACTED] Rooney, Bernie [REDACTED]
Subject: URGENT, OFFICIAL AND SENSITIVE: HR matters relating to coronavirus within the NICS.

Dear NICS Board colleagues

As discussed at our meeting on Friday please find attached a paper setting out decisions required from the NICS Board on how absence relating to coronavirus will be managed within the NICS.

Following agreement on these matters NICS HR and communications colleagues will issue detailed guidance to managers and staff (agency staff will be covered in the guidance) and advise TUS.

Given the urgency of this issue I should be very grateful for a response on these particular matters by 2.00 pm tomorrow if possible.

Should you have any queries please do not hesitate to contact me.

Jill Minne

Strategic HR Director, NI Civil Service

3rd Floor | 2-4 Bruce Street | Belfast | BT2 7JD

Contact: [REDACTED]

