From: King, Brenda

Sent: 02 March 2020 18:40

To: McMahon, Denis; Minne, Jill; Brennan, Mike; Browne, Mark

(Permanent Secretary); Stewart, Chris (TEO); Derek; DfE Permanent Secretary Support;

Godfrey, Katrina (Dfl – Perm Sec); Gray, Sue (DoF);

May, Peter; Meharg, Tracy; Pengelly, Richard; Widdis,

Hugh; Sterling, David

Cc: Cooke, Michael (HR); McNabb, Chris; NICSHR HR Director; McLaughlin, Mark (DOF);

Rooney, Bernie

Subject: RE: URGENT, OFFICIAL AND SENSITIVE: HR matters relating to coronavirus within

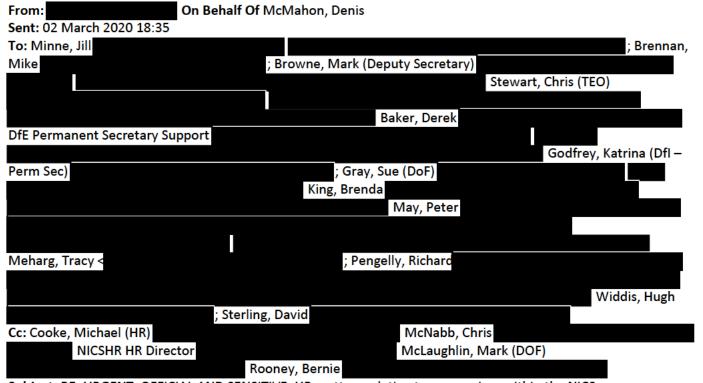
the NICS.

Sensitivity: Confidential

Jill,

I am also content. I had been wondering about this.

**Brenda** 



Subject: RE: URGENT, OFFICIAL AND SENSITIVE: HR matters relating to coronavirus within the NICS.

Sensitivity: Confidential

Hi Jill,

Denis is content with this suggested approach.

**Thanks** 

Dr Denis McMahon
Permanent Secretary
Office of the Permanent Secretary

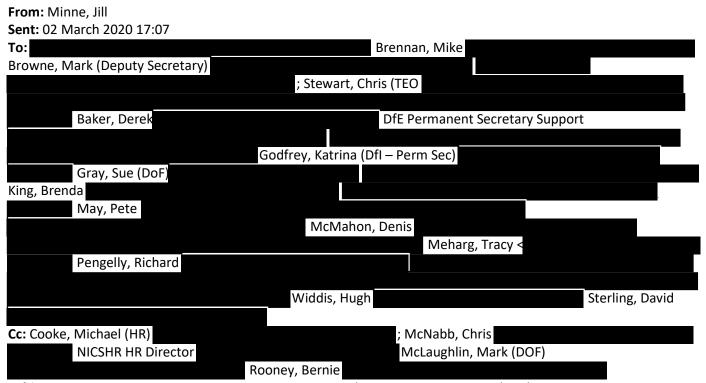
## Department of Agriculture, Environment and Rural Affairs (DAERA) Room 636 Dundonald House/Second Floor Ballykelly House/First Floor Klondyke Building

Phone:



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Subject: URGENT, OFFICIAL AND SENSITIVE: HR matters relating to coronavirus within the NICS.

Importance: High
Sensitivity: Confidential

## Dear NICS Board colleagues

As discussed at our meeting on Friday please find attached a paper setting out decisions required from the NICS Board on how absence relating to coronavirus will be managed within the NICS.

Following agreement on these matters NICSHR and communications colleagues will issue detailed guidance to managers and staff (agency staff will be covered in the guidance) and advise TUS.

Given the urgency of this issue I should be very grateful for a response on these particular matters by 2.00 pm tomorrow if possible.

Should you have any queries please do not hesitate to contact me.

## Jill Minne

## Strategic HR Director, NI Civil Service

3<sup>rd</sup> Floor | 2-4 Bruce Street | Belfast | BT2 7JD

**Contact:** 

