

[REDACTED]

From: Godfrey, Katrina (Dfl – Perm Sec)
Sent: 02 March 2020 19:07
To: Minne, Jill; [REDACTED]; Brennan, Mike; Browne, Mark (Permanent Secretary); [REDACTED]; Stewart, Chris (TEO); [REDACTED] Baker, Derek; DfE Permanent Secretary Support; [REDACTED] Gray, Sue (DoF); [REDACTED]; King, Brenda; [REDACTED] May, Peter; [REDACTED] McMahon, Denis; [REDACTED]; Meharg, Tracy; Pengelly, Richard; [REDACTED]; Widdis, Hugh; Sterling, David
Cc: Cooke, Michael (HR); McNabb, Chris; NICSHR HR Director; McLaughlin, Mark (DOF); Rooney, Bernie
Subject: RE: URGENT, OFFICIAL AND SENSITIVE: HR matters relating to coronavirus within the NICS.
Sensitivity: Confidential

Jill

This is great - and much appreciated - so very many thanks from me.

My only ask is to make sure we continue to highlight in any guidance/intranet articles etc the point rightly made in the paper that the homeworking provisions apply where it is practical and feasible to work from home (just conscious that won't be the case for many of our staff in industrial and operational grades)

Katrina

Sent with BlackBerry Work
(www.blackberry.com)

From: Minne, Jill [REDACTED]
Date: Monday, 02 Mar 2020, 5:07 pm
To: [REDACTED] Brennan, Mike [REDACTED]
Browne, Mark (Deputy Secretary) [REDACTED]
[REDACTED] Stewart, Chris (TEO) [REDACTED]
[REDACTED], Baker, Derek [REDACTED], DfE Permanent Secretary Support [REDACTED]
[REDACTED] Godfrey, Katrina (Dfl – Perm Sec) [REDACTED]
Gray, Sue (DoF) [REDACTED] King, Brenda [REDACTED]
[REDACTED] May, Peter [REDACTED]
McMahon, Denis [REDACTED]
[REDACTED], Meharg, Tracy [REDACTED], Pengelly, Richard [REDACTED]
[REDACTED], [REDACTED]
[REDACTED] Widdis, Hugh [REDACTED]
[REDACTED] Sterling, David [REDACTED]
Cc: Cooke, Michael (HR) [REDACTED], McNabb, Chris [REDACTED]
[REDACTED], NICSHR HR Director [REDACTED] McLaughlin, Mark (DOF) [REDACTED]
[REDACTED] Rooney, Bernie [REDACTED]
Subject: URGENT, OFFICIAL AND SENSITIVE: HR matters relating to coronavirus within the NICS.

Dear NICS Board colleagues

As discussed at our meeting on Friday please find attached a paper setting out decisions required from the NICS Board on how absence relating to coronavirus will be managed within the NICS.

Following agreement on these matters NICSHR and communications colleagues will issue detailed guidance to managers and staff (agency staff will be covered in the guidance) and advise TUS.

Given the urgency of this issue I should be very grateful for a response on these particular matters by 2.00 pm tomorrow if possible.

Should you have any queries please do not hesitate to contact me.

Jill Minne

Strategic HR Director, NI Civil Service

3rd Floor | 2-4 Bruce Street | Belfast | BT2 7JD

Contact: [REDACTED]

