

**From:** [Noble, Valerie](#)  
**To:** [Noble, Valerie](#)  
**Subject:** FW: - FW: Official - Sensitive - Role of HOCS in Managing the NICS  
**Date:** 15 June 2022 09:19:25  
**Attachments:** [image001.jpg](#)

---

**From:** [REDACTED]  
**Sent:** 26 May 2022 09:42  
**To:** Quinn, Aisling (NICS HR) [REDACTED]  
**Cc:** Noble, Valerie [REDACTED]  
**Subject:** FW: - FW: Official - Sensitive - Role of HOCS in Managing the NICS

Aisling

As discussed 2 of 3

[REDACTED]

[REDACTED] NICS HR Directors Support Office | NICS HR Business Support  
Unit | DoF  
Third Floor | 2-4 Bruce Street | Belfast | BT2 7JD  
Contact: [HRDirector@finance-ni.gov.uk](mailto:HRDirector@finance-ni.gov.uk) | Tel: [REDACTED]

[REDACTED]



---

**From:** TEO HOCS (JP)  
**Sent:** 19 March 2021 16:19  
**To:** Minne, Jill [REDACTED]  
**Subject:** - FW: Official - Sensitive - Role of HOCS in Managing the NICS

Jill

FYI

Jenny

Sent with BlackBerry Work  
([www.blackberry.com](http://www.blackberry.com))

---

**From:** [REDACTED]  
**Date:** Friday, 19 Mar 2021, 3:11 pm  
**To:** TEO HOCS (JP) <[HOCS@executiveoffice-ni.gov.uk](mailto:HOCS@executiveoffice-ni.gov.uk)>  
**Subject:** JENNY TO SEE - FW: Official - Sensitive - Role of HOCS in Managing the NICS

Jenny as requested.

thanks

[REDACTED]  
**Head of the Civil Service (HOCS) Office and Northern Ireland Honours Secretary**  
**The Executive Office | Room FD34 | Stormont Castle | Stormont | BELFAST | BT4 3TT**  
**Tel: [REDACTED] | Network: [REDACTED] | [www.executiveoffice-ni.gov.uk](http://www.executiveoffice-ni.gov.uk)**

Know someone who deserves an Honour? [Click here to find out more about making a nomination.](#)

All e-mails and attachments issued by the Head of the Civil Service Office must be filed appropriately by the responsible business area. HOCS office does not keep official records of such correspondence.

The personal information (e.g., name, personal email, home postal address) included in your correspondence, which the Executive Office now holds, will be handled in accordance with data protection legislation. It will be kept secure and only shared with relevant officials for the purpose of providing a response. This information will be retained for no longer than is necessary, and in line with the Department's retention and disposal schedule.

---

**From:** [REDACTED]  
**Sent:** 19 March 2021 14:05  
**To:** Griffith, Deirdre [REDACTED] Moran, Donal  
[REDACTED]  
**Cc:** [REDACTED]; [REDACTED]  
[REDACTED]  
**Subject:** Official - Sensitive - Role of HOCS in Managing the NICS

**Not for onward transmission**

Donal and Deirdre,

For the immediate attention of the First Minister and the deputy First Minister please.

Can you confirm safe receipt please?

Many thanks,

[REDACTED]