

**From:** [REDACTED]  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** FW: HP Records Manager DoF Document : FI1/17/801332 : DP - CSP Operations  
**Date:** 22 September 2017 11:13:46  
**Attachments:** [IRC Candidate Information Booklet CSP DP trawl.doc](#)  
[DP - CSP Operations.docx](#)

---

[REDACTED],

Given that the business area is using knowledge of pensions work as one of the criteria then I think this makes it specialist. They will of course need to be able to defend this with TUS since in the past they have used elective transfers to fill posts.

The only other question is are they content that they will have a big enough applicant pool.

Regards.

[REDACTED] VACANCY MANAGEMENT CORPORATE COMPETITIONS AND POLICY|  
DoF  
3rd Floor|2-4 Bruce Street | Belfast | BT2 7JD  
Contact: [REDACTED]

-----Original Message-----

**From:** [REDACTED]  
**Sent:** 22 September 2017 11:04  
**To:** [REDACTED]  
**Cc:** Heaney, Colette <Colette.Heaney@finance-ni.gov.uk>  
**Subject:** FW: HP Records Manager DoF Document : FI1/17/801332 : DP - CSP Operations

[REDACTED]

Colette is going to create the vacancy on the system but, in advance of submitting to yourself, please see attached revised CIB along with Grace's rationale which was sent to you on 1 September. Grateful if you could let me know if you agree that Trawl is the appropriate method to fill?

Regards

[REDACTED] | NICS HR | Resourcing  
2-4 Bruce Street | Belfast, BT2 7JD  
Tel: [REDACTED]

-----Original Message-----

**From:** [REDACTED]  
**Sent:** 01 September 2017 11:45  
**To:** [REDACTED]  
**Subject:** FW: HP Records Manager DoF Document : FI1/17/801332 : DP - CSP Operations

[REDACTED]

Grace has advised that she thinks it was previously filled through Elective Transfer. I agree that this post is specialist in accordance with the policy and for the reasons detailed in Grace's memo. I will submit the revised CIB on receipt.

Regards

[REDACTED]

-----Original Message-----

From: [REDACTED]  
Sent: 01 September 2017 09:55  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: HP Records Manager DoF Document : FI1/17/801332 : DP - CSP Operations

[REDACTED],

How was this post filled previously? What is your view as to whether or not this is a specialist post in accordance with 9.2 of the policy?

Thanks.

[REDACTED]

[REDACTED] VACANCY MANAGEMENT CORPORATE COMPETITIONS AND POLICY|  
DoF 3rd Floor|2-4 Bruce Street | Belfast | BT2 7JD  
Contact: [REDACTED]

-----Original Message-----

From: [REDACTED]  
Sent: 01 September 2017 09:49  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: FW: HP Records Manager DoF Document : FI1/17/801332 : DP - CSP Operations

[REDACTED]

Please see attached memo from Grace providing a case for recruiting a DP through a Trawl following no interest in a recent Elective Transfer competition. She is in the process of amending the original CIB but in the meantime, grateful if you could consider her justification for using Trawl as method to fill.

Regards

[REDACTED] | NICS HR | Resourcing  
2-4 Bruce Street | Belfast, BT2 7JD  
Tel: [REDACTED]

-----Original Message-----

From: Kilpatrick, Sonya  
Sent: 31 August 2017 10:39  
To: [REDACTED]  
Subject: FW: HP Records Manager DoF Document : FI1/17/801332 : DP - CSP Operations

-----Original Message-----

From: Nesbitt, Grace  
Sent: 29 August 2017 16:52  
To: Kilpatrick, Sonya <Sonya.Kilpatrick@finance-ni.gov.uk>  
Cc: Heaney, Colette <Colette.Heaney@finance-ni.gov.uk>; Goodfellow, Mark <Mark.Goodfellow@finance-

ni.gov.uk>

Subject: HP Records Manager DoF Document : FI1/17/801332 : DP - CSP Operations

Sonya

As discussed

Grace

-----< HP Records Manager record Information >-----

Record Number : FI1/17/801332

Title : DP - CSP Operations