



Please complete parts A and D. If you want a transfer estimate, please also complete parts B and C.

**All personal information submitted to Civil Service Pensions is held in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.**

**Part A Personal details**

Surname:	<input type="text"/>	Forename/s:	<input type="text"/>
Date of Birth:	<input type="text" value="/"/> <input type="text" value="/"/> <input type="text"/>	Nat Ins No:	<input type="text"/>
Current Employment:	<input type="text"/>	Staff/Payroll No:	<input type="text"/>
Marital/Civil Partner Status:	<input type="text"/>	Grade/Pay Band:	<input type="text"/>
Home Address:	<input type="text"/>		
	<input type="text"/>		
	<input type="text" value="Postcode"/>		

**Part B Previous pension scheme or arrangement**

Full name of previous pension scheme or arrangement:

Pension scheme administrators:

Name:

Address:

Post Code:

Membership/Policy number:

### Part C Previous employment

Place of employment:

Grade/Job title:

Staff/Pay number:

Period of employment (approx.) From:  /  /  to:  /  /

### Part D Declaration

I have referred to the CSP (NI) website publication ' Pension Choices Booklet - alpha or partnership'

**(Please tick one box only)**

I have benefits in the pension scheme or arrangement named on the previous page. Please give me an estimate of the reckonable service or alpha pension that a transfer value from that scheme would buy me.

**I understand that, after I have received my estimate, my written application for the transfer to go ahead must be received by the Northern Ireland Civil Service Pension Schemes (NICSPS) administrators within the time limits explained in the accompanying letter.**

I authorise the alpha pension scheme administrators to obtain any information they require concerning my pension benefits in my previous scheme or arrangement.

I have benefits in a previous pension scheme or arrangement but I do not wish to consider transferring them to the NICS pension schemes. I understand that if I change my mind but do not comply with application time limits, the NICS pension schemes will not accept an application from me.

I do not have benefits in a previous pension scheme or arrangement.

I understand that if my previous scheme is, or ever has been, an AVC or FSAVC arrangement, the NICSPS alpha pension scheme will not accept my application.

Signed:

Date:

 /  / 

#### Please return this form to:

Civil Service Pensions  
Waterside House  
75 Duke Street  
Waterside  
LONDONDERRY  
BT47 6FP

All personal information submitted to Civil Service Pensions is held in accordance with the Civil Service Pensions Privacy Policy which is published on the CSP(NI) website:

[www.finance-ni.gov.uk/civilservicepensions-ni](http://www.finance-ni.gov.uk/civilservicepensions-ni)